



AUTHORIZATION FOR IDENTIFICATION BADGES AND ACCESS CARDS

_____, hereinafter referred to as “Company,” is hereby authorized to have El Paso International Airport identification badges and access cards, hereinafter referred to as “access media,” issued to its employees for access to restricted areas of the Airport, as defined in Section 14.16.020 of the El Paso City Code. This authorization is subject to following conditions:

1. CONTROL OF IDENTIFICATION BADGES

It is the sole responsibility of Company to ensure that control is maintained of the access media issued to its employees. In the event an employee of the Company has any access media which he or she was issued stolen, lost or otherwise unaccounted for, Company will immediately, no later than ten (10) minutes of being informed, notify the El Paso International Airport by calling (915) 212-0333. In the event an individual is transferred, or his or her employment is terminated, the Company will collect and secure the access media from that person and return it to the El Paso International Airport within eight (8) business days after said transfer or termination has occurred. When an employee is terminated “for cause,” regardless of whether the access media is or is not recovered, IMMEDIATE NOTIFICATION is required. Notification shall be deemed to be immediate if provided within ten (10) minutes after completing the termination proceeding with the employee. Company shall review a list of badge holders, supplied by EPIA, on a bi-annual basis and notify EPIA within eight business days of validity of the history. Failure to comply with all requirements set out in this Authorization may result in appropriate action against the Company, including termination of this Authorization to be issued and to use identification and access cards.

2. OBLIGATIONS OF BEARER OF IDENTIFICATION BADGES

All persons possessing access media which have been issued by El Paso International Airport shall have the following responsibilities, while in restricted areas.

- A. To visibly display, with photo side showing, identification badges on outer clothing, above the waist, at all times while in the restricted areas of airport.
- B. To challenge all persons who are not properly displaying an identification badge, who are traversing restricted areas on foot, are in unidentified vehicles or are not being properly escorted by a person with an Airport issued identification badge. In the event the unidentified person does not produce a valid El Paso International Airport identification badge, it is the responsibility of the individual who has been issued an identification badge and who has identified the intrusion, to immediately notify an Airport Operations Officer, Police Officer, or Airport Operations/Police personnel at (915) 212-0333. An employee who discovers such an intrusion shall not attempt to detain the unidentified person or persons. However, he should obtain a general

description and monitor the person until law enforcement officers or Airport Operations Officer arrive.

3. DOOR OR GATE ENTRY

All employees of Company who are in possession of access media, and who have access through any door or gate into a restricted area, shall ensure that the door or gate through which entry into the restricted area is gained is properly closed after passage. All persons who are properly badged MUST scan their ID media when passing through a controlled door or gate. If a door or gate does not close or is not locked, the employee identifying this condition shall immediately notify Airport Operations and/or law enforcement personnel at (915) 212-0333 or via any other method which is more expeditious. The employee shall stay at the door or gate until Airport or law enforcement personnel arrive.

4. PENALTIES ASSESSED BY FAA and TSA

Pursuant to Section 14.16.021 (D) of the El Paso City Code, Aviation Administration assesses a civil penalty against El Paso International Airport for any violation of Transportation Security Regulation 49 CFR, 1542.203, as the result of any act or failure to act on the part of Company employees. Company shall reimburse El Paso International Airport in full amount of the civil penalty assessed and costs incurred by the El Paso International Airport in processing/defending a civil penalty against the El Paso International Airport.

5. BADGE RECOVERY

Company shall be held accountable for all ID badges issued under this contract. The badges are to be returned at the end of this contract relationship. Any badges not returned under this contract will be grounds for the Airport of City of El Paso to withhold funds owed to the Company. All badges to Company and not returned to the Airport will cost the Company \$110.00 per badge, to be billed to the Company by the Airport.

6. TERMINATION OF AUTHORIZATION

Authorization to possess identification badges may be terminated upon the occurrence of any of the following conditions:

- A. When company ceases operations at El Paso International Airport.
- B. If any of the conditions contained in this Authorization are violated, in whole or in part.
- C. When, in the Director of Aviation's judgment, authorization is no longer necessary for Company to conduct its business, or it is no longer in the best interest of the El Paso International Airport.

Print Name

Applicant's Signature

Willie Paris
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El Paso International Airport

Alexander Rao
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El Paso International Airport